## **Privacy Policy**

This website uses cookies. We use cookies to personalize content and advertising, to offer social features and to analyze traffic to our site. We share information about how you use our site with social, advertising and analytics partners. Partners may combine this information with other data they receive from you or obtain when you use their services. Learn more about cookies in our cookie policy.

### **GENERAL INFORMATION**

- 1 This Privacy Policy is designed to make every user of www.halvetic.com feel secure.
- 2. we respect the privacy of our website users. The security of our website users is very important to us.
- 3. the functioning of our website is carried out in accordance with the requirements of generally and absolutely binding legal regulations, as well as with the application of generally accepted principles of functioning of websites, including, in particular, the security of website users and technical and organizational measures used for this purpose.
- (4) Use of our website is tantamount to acceptance of the terms of this Privacy Policy.
- 5. this Privacy Policy applies only to our website. Our website may contain links to other services and websites. We draw your attention that when you go to other services or websites, you should read the privacy policy established there.
- (6) We reserve the right to make changes to this Privacy Policy by modifying it accordingly. However, any changes will not violate the basic principles of security and privacy of users of our website.
- 7. the administrator of our website is SKIVAK sp. z o.o.. Any remarks, observations or comments related to the functioning of our website may be directed to the e-mail address kontakt@skivak.pl.

### **PROTECTION OF PERSONAL DATA**

(1) In connection with the operation of our website, the following types of personal data of website users are collected and processed: a) Name, surname, e-mail, when using the functionality of the contact form located on the website.

- (2) Personal data collected from users of the website are used by us to contact the customer, present the offer, marketing activities.
- (3) When collecting personal data, we inform you in detail about all relevant issues related to the collection and further processing of such personal data. In particular, when required by law, we obtain the consent of the user of our website to process their personal data.
- (4) We endeavor to exercise the utmost care in the collection and processing of the personal data of the users of our website, and in particular we try to ensure that such data are:
- (a) processed lawfully, fairly and transparently to the data subject,
- b) collected for the specific, explicit, legitimate and lawful purposes indicated in this Privacy Policy,
- c) not subjected to further processing incompatible with the above purposes,
- d) substantively correct, relevant, limited to what is necessary and adequate in relation to the purposes for which they are processed,
- (e) correct and updated as necessary,
- f) properly secured,
- g) stored in a form that allows identification of the persons to whom they relate for no longer than necessary to achieve the purpose of processing.
- (5) The administrator of the personal data collected on our website is CIECH Sarzyna S.A., contact details: IOD@ciechgroup.com.
- 6 The personal data collected by us are processed:
- (a) on the basis of consent expressed by the data subject, or on the basis of the principle that the processing of personal data is permitted when it is necessary for the performance of a contract to which the data subject, i.e. the user, is a party. In the case referred to in para. 6(a) above, consent to the processing of collected personal data is given voluntarily, and the person giving consent has the right to withdraw this consent at any time. We notify that the withdrawal of consent does not affect the legality of the processing that took place from the date of consent until the date of its withdrawal.
- 7. withdrawal of consent can be done by sending an email with the information to: (IOD@ciechgroup.com).

- 8. personal data are not shared with other entities except those who are entitled to request them under the law. Data are not transferred outside the European Economic Area or to international organizations. In processing the data, the controller is supported by subcontractors who provide data hosting (storage) and mass email (newsletter) services.
- (9) Personal data collected shall be processed until consent is withdrawn.
- (10) The data subject shall have the right to access the content of his/her personal data, the right to rectification, erasure or restriction of their processing, the right to object to their processing and the right to their portability.
- (11) The data subject also has the right to lodge a complaint with a supervisory authority.
- 12 Decisions regarding our users and made on the basis of the personal data collected are never made by us in an automated manner. These individuals are not subject to profiling.

#### **COOKIE POLICY**

Purpose of the Policy

The provisions of the Cookie Policy contain information and rules regarding the use of cookies on www.halvetic.com, the Internet domain of . CIECH Sarzyna S.A. and the data collected, including personal data in connection with the provision of services or registration of applications.

Personal data

Your personal data in the form of name, surname, telephone number, home address, etc. provided through the application form or contact form are provided voluntarily. CIECH Sarzyna S.A. processes these data in order to execute the contract, perform legal obligations incumbent on the data controller and the controller's legitimate interest.

For more information on the processing of your personal data, please refer to the Privacy Policy.

What are cookies

Cookies (in Polish: "cookies") are small text files that are created automatically by your web browser when you visit a website.

The information contained in a particular cookie is read only through the Web site from which the cookie originated. Consequently, the Web site does not have access to other files located on your computer.

Thanks to cookies, the Web site receives information about how you use it and can customize the content that is displayed to you or offer you assistance.

# What cookies are used for

Cookies are collected on the website, e.g. for the proper operation of the portal (necessary), improving user comfort, as well as for statistical and marketing purposes. Optional cookies allow, for example, the display of personalized advertisements that may be more relevant to the user's preferences.

## How long we use cookies

The storage period of cookies depends on their type. We use two types of cookies:

- session cookies they remain on your device until you leave the website or turn off your web browser. These files are temporary, but are necessary for some functionalities to work properly;
- permanent they remain on your device for a specified period of time or until they are manually deleted. This time depends on the choice that can be made in the browser settings. This type of cookie allows you to transfer information to the server each time you visit our website again.

## **Cookie management**

After agreeing to the use of cookies, it is still possible to adjust your preferences. To do this, go to the black button in the lower left corner of the screen to open the cookie management window. Then, by clicking on "change your consent", using the sliders, it is possible to edit the consents expressed for specific cookies.

It is also possible to delete cookies at any time using the settings of your web browser. However, deleting essential cookies may prevent the website from functioning properly.